

This form is applicable to officers of Central Government / State Government / PSUs / Autonomous body of Central Government /

v-1.5 - 10.08.2016

• Please select Certificate type

TIP : Please select class of certificate and validity.

Class 2 3 Year 1 2 3 Type Signing Sign & Encrypt Form ID

• Please complete the applicant details

TIP : The certificate would be issued in the following name.

APPLICANT First Name Middle Name Last Name Designation
 E-mail ID Mobile No.

• Please complete organization details

TIP : Please tell us about your organization.

Organization Name
 Department Branch
 Organization Address
 Town/City State PIN/ZIP

Documents Required:

- Applicant's Identity Card or Proof of individuals association with organisation.
- Authorization letter forwarded / Certified by Department / Head of Office / Coordinator mentioning Mobile number and eMail address of the applicant.
- Identity card of authorised signatory or proof of authorised signatory's association with organisation.
- For Class 3 DSC, Department should certify the physical verification of applicant.

Instructions:

1. Please fill up the form in 'English' only.
2. Incomplete, illegible or inconsistent applications will be rejected.
3. Mobile verification by the applicant is mandatory.
4. DSC Download link is sent to the applicant email only.
5. The certificates must be downloaded only in a cryptographic device.
6. Applicants must refer to Capricornid CPS at www.certificate.digital.
7. Contact us at : support@certificate.digital or at +91 11 22422444
8. The forms must be sent to : 709,Roots Tower,Plot-7,Iaxmi Nagar District Centre, Delhi-110 092, India.
9. for encryption certificate only
I hereby undertake that a backup copy of the encryption key will be securely maintained by us.
10. Applicant to sign across the photograph extended to application form.

Note: Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be liable for punishment with imprisonment up to 2 years or with fine up to one lakh rupees or both.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood provisions, guidelines & practices of Certificate.Digital CPS and the subscriber agreement. The information provided in this application form is correct and true in all respect.

Date:
Place:
Signature of applicant

affix recent
passport
size photograph
of the
applicant

applicant to sign across
the photograph extended
to application form

For Official Use Only

Please affix Partner / Re-seller / Associate Signature here.
Verification Officer / Trusted Role Signature to be affixed here.



Authorization Letter by Organization

To

Capricorn Identity Services Pvt. Ltd,
G-5, Vikas Deep Building, Plot-18,
Laxmi Nagar District Centre, New Delhi, India - 110092.

Subject: - Authorization of the applicant by the organization.

I hereby Authorize the below applicant to apply for Digital Signature / Encryption Certificate, on behalf of the Organization.

Organization Name: _____

Department Name: _____

Name of the Applicant: _____

Designation: _____

Employee Code: _____

NIC Mail ID: _____

Contact No: _____

Class of Certificate: Class-2 / Class-3

Type of the Certificate Signature / Encryption / Combo

For the Organization

Authorizing Person Name: _____

Designation: _____

Employee Code: _____

Contact Number: _____

(Seal & Signature)